





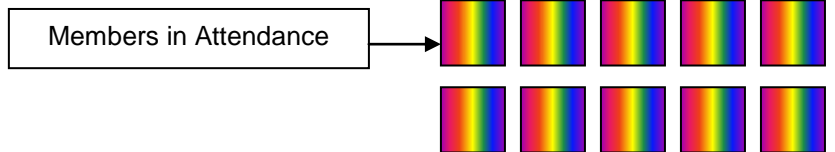
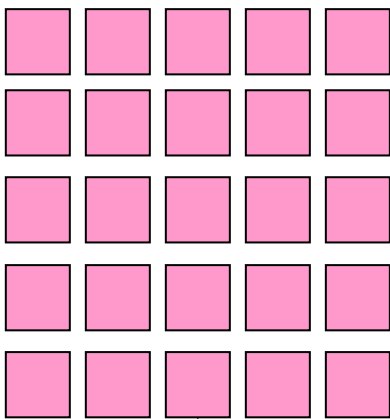
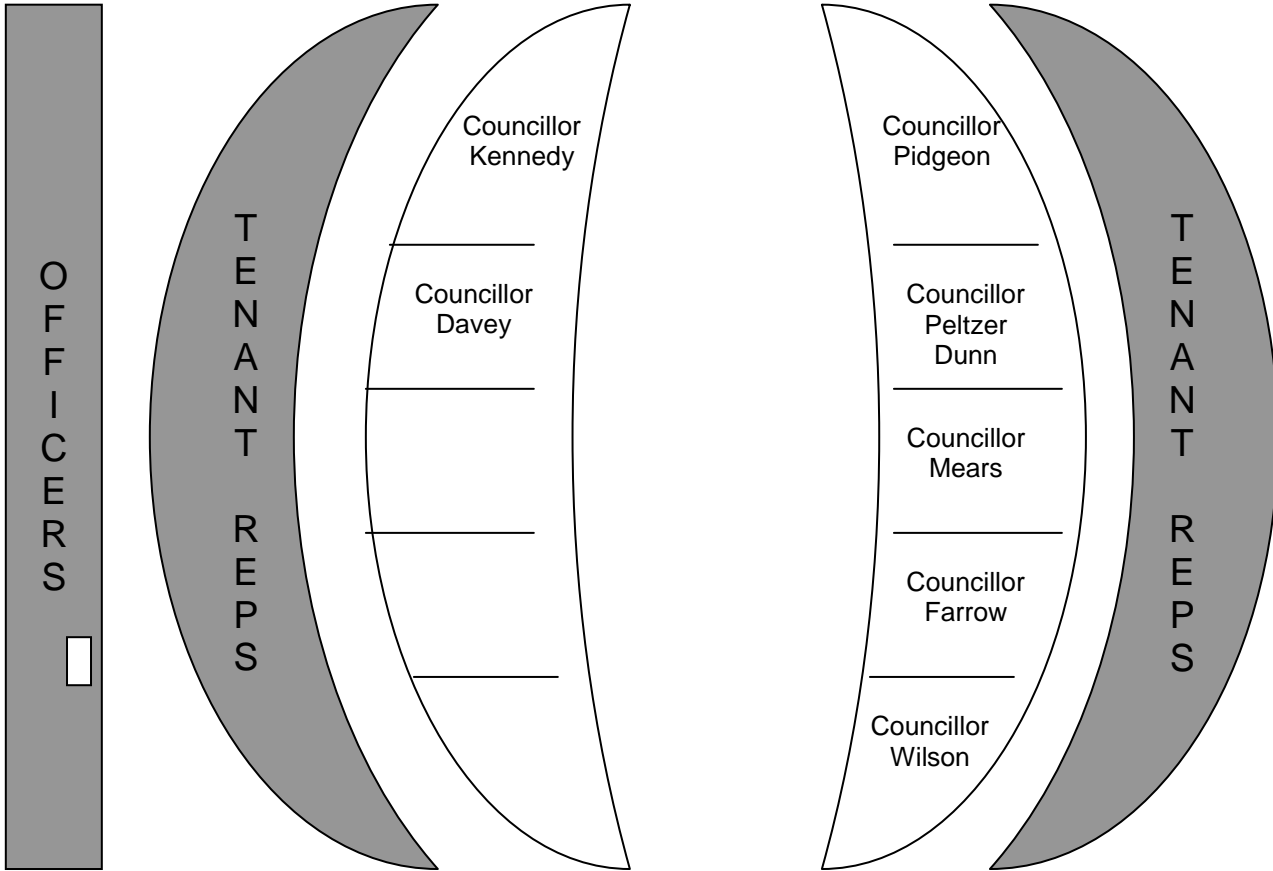
**Brighton & Hove  
City Council**

# Housing Management Consultative Committee

Title:	<b>Housing Management Consultative Sub-Committee</b>
Date:	<b>1 April 2014</b>
Time:	<b>3.00pm</b>
Venue:	<b>Council Chamber - Hove Town Hall</b>
Members:	<b>Councillors:</b> Randall (Chair), Peltzer Dunn (Opposition Spokesperson), Farrow (Group Spokesperson), Davey, Kennedy, Mears, Pidgeon and Wilson
Contact:	<b>Lisa Johnson</b> Democratic Services Manager 01273 291228 lisa.johnson@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p><b>FIRE / EMERGENCY EVACUATION PROCEDURE</b></p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> <li>• You should proceed calmly; do not run and do not use the lifts;</li> <li>• Do not stop to collect personal belongings;</li> <li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li> <li>• Do not re-enter the building until told that it is safe to do so.</li> </ul>

# Democratic Services: Meeting Layout



## **Tenant Representatives:**

### Brighton East Area Housing Management Panel

Chris El-Shabba

Heather Hayes

### Central Area Housing Management Panel

Jean Davis

Alison Gray

### North & East Area Housing Management Panel

Janet Gearing

Vacancy

### West Hove & Portslade Area Housing Management Panel

Roy Crowhurst

Ron Gurney

### Hi Rise Action Group

John Melson

### Leaseholder Action Group

Tony Worsfold

### Sheltered Housing Action Group

Charles Penrose

### Tenant Disability Network

Ann Packham

# AGENDA

## 47 PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

## 48 MINUTES

9 - 18

Minutes of the meeting held on 11 February 2014 (copy attached).

## 49 CHAIR'S COMMUNICATIONS

## 50 CALL-OVER

- (a) The following items will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations, with the exception of those which have been reserved for discussion.

## 51 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions** – to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions** – to receive any questions submitted by the due date of 12 noon on the 25 March 2014;
- (d) **Deputations** – to receive any deputations submitted by the due date of 12 noon on the 25 March 2014.

## 52 ISSUES RAISED BY COUNCILLORS

To consider the following matters raised by councillors:

- (a) **Petitions** – to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions** – to consider any written questions;
- (c) **Letters** – to consider any letters;
- (d) **Notices of Motion** – to consider any notices of motion.

## 53 RESPONSE TO TENANT SCRUTINY PANEL REPORT ON STANDARD LETTERS 19 - 38

Contact Officer: *Ododo Dafe* Tel: *01273 293201*  
 Ward Affected: *All Wards*

## 54 HOUSING MANAGEMENT PERFORMANCE REPORT QUARTER 3 2013/14 39 - 56

Contact Officer: *Tom Matthews* Tel: *01273 293234*  
 Ward Affected: *All Wards*

## 55 LESSONS TAKEN FROM THE EXPERIENCE OF RELOCATING MANOR PLACE HOUSING OFFICE 57 - 60

Contact Officer: *Tom Matthews* Tel: *01273 293234*  
 Ward Affected: *All Wards*

## 56 PARK ROYAL - LEASEHOLD ENFRANCHISEMENT 61 - 74

Contact Officer: *Simon Pickles* Tel: *01273 292083*  
 Ward Affected: *Regency*

## 57 TENANTS AND RESIDENTS ASSOCIATIONS RECOGNITION POLICY 75 - 108

Contact Officer: *Becky Purnell*  
Ward Affected: *All Wards*

Tel: 01273 293022

**58 SECURITY IN HIGH RISE ACCOMMODATION**

**109 -  
116**

Contact Officer: *Richard Jordan-Penswick*  
294650

Tel: 01273

Ward Affected: *All Wards*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Lisa Johnson, (01273 291228, email [lisa.johnson@brighton-hove.gcsx.gov.uk](mailto:lisa.johnson@brighton-hove.gcsx.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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